

Grantham Running Club
Annual General Meeting
20th October 2021 (8pm) Meeting Minutes

Apologies: Adrian Walker, Nev Chamberlain & Rob McCardle.

1. Welcome & Opening of the AGM

Andrew Pask opened the AGM

2. Minutes from the previous AGM

There were no official minutes written for the 2020 AGM. It was felt that this was a reflection on the numerous issues the club was facing at the time (including Covid-related).

3. Business arising from the previous minutes

None.

4. Annual Reports of the Club

Chairpersons Report

Andrew Pask provided a welcome speech and worked through his 2021 Plan.

Chairpersons 2021 Plan

Summer Solstice

Due to COVID restrictions, the 2021 Summer Solstice was not possible. However, this has been 'replaced' by the new Winter Solstice race. It is hoped that next year will see both a Summer and Winter Solstice race. It was noted that a Race Director will be required for the 2022 Winter Solstice race.

Improve Kit

The club has changed supplier, to Kukri, and new GRC kit is now available to all members. Sam Dodwell, Kit Officer, reported that the club still has 'old' kit in stock, but the vests are nearly all gone.

Re-establish Member of the Month

The MOTM is now up and running, and is now owned by Sam Jepson-Rivers, Men's Captain.

Improve Website

The website has been refreshed, with 'back-end' work processes set up. Work to migrate the site to WordPress is ongoing. Kris Blake, Webmaster, stated that he hoped the site would be on WordPress by the end of the year.

Improve communications between the committee and the club

Various communications between the Committee and club members have taken place, and
Committee meeting minutes are now distributed to all members.

Improve communications amongst our coaches and Run Leaders

Training communications has improved (using WhatsApp, Messenger, etc.). The appointment of a Training Co-ordinator was muted, but it was felt this appointment might not be required if all training runs started from a single location. The relaxation of Covid restrictions may also be a factor. This will be discussed further at the first meeting of the new Committee.

Organise one hell of a social, as soon as permitted

The intention was to have a large, member-wide social gathering. However, Covid restrictions through the year scuppered this from happening. When Covid restrictions are relaxed further, this will be organised.

Re-establish a club GP series

The GRC Grand Prix series is up and currently running. This is currently under the leadership of Andrew Pask, but the intention is for Andrew to pass this over to the Club Captains at the next Committee meeting.

Re-establish the beginners group

The beginners' group was successfully set up, and another group will be created for the next year. Kate Marshall, Beginners Group Officer, informed those present that there were 17 'Beginning to Run' attendees, and of these 15 joined the club. Kate also stated that 14 of these have progressed to the next level group.

New members welcome pack

A welcome pack, in the form of an informative email, was created and is sent out to all new members as and when they join the club.

Explore usage of the track

The club now has access to the running track at the South Kesteven Sports stadium for structured training sessions, due to a Reciprocal Rights Agreement with Grantham Athletics Club.

Thunder Run/Equinox24

GRC teams were entered, and participated, in both the 2021 Thunder Run and the 2021 Equinox run.

Virtual Races + Club Handicap

There have been several virtual races, over multiple distances, created by the club over the last year. The club handicap has also been successfully staged.

Treasurers Report

Gordon Geach provided a treasurer report.

Grantham Running Club Income & Expenditure Account For The Year Ended 30th September 2021

	2021	2020	Variance
	£	£	£
<u>Income Categories</u>			
Club Membership	2,201	2,134	67
Kit (inc)	763	991	-229
Beginners (Inc)	313	0	313
Grant	280	0	280
Grantham Cup	66	0	66
Cross Country	0	116	-116
Donation	0	8	-8
	<u>3,622</u>	<u>3,248</u>	<u>374</u>
<u>Expense Categories</u>			
Kit (Exp)	1,987	1,755	232
Thunder Run 24 (Exp)	720	0	720
Affiliation	404	447	-43
Miscellaneous	280	40	240
Beginners (Exp)	247	0	247
Presentation 2021	208	612	-403
IT (Exp)	159	86	72
Club Handicap	111	0	111
EA Competition License	75	105	-30
Club Development	50	555	-505
AGM	0	101	-101
Christmas Dinner Dance	0	581	-581
Cross Country	0	593	-593
Summer Solstice	0	440	-440
	<u>4,241</u>	<u>5,315</u>	<u>-1,074</u>
Surplus/(Deficit)	<u><u>-618</u></u>	<u><u>-2,066</u></u>	1,448

Cash Flow Forecast

Grantham Running Club
Cash Flow Forecast

	Beginning	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Totals	Variance	
Bank Balance	£ 14,219.79	£ 14,219.79	£ 14,248.98	£ 13,298.96	£ 13,151.49	£ 13,203.49	£ 13,308.49	£ 12,677.63	£ 13,618.50	£ 14,096.79	£ 13,692.13	£ 14,019.11	£ 13,640.06			
Cash on Hand	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -			
Total	£ 14,219.79	£ 14,219.79	£ 14,248.98	£ 13,298.96	£ 13,151.49	£ 13,203.49	£ 13,308.49	£ 12,677.63	£ 13,618.50	£ 14,096.79	£ 13,692.13	£ 14,019.11	£ 13,640.06			
Cash Receipts																
Affiliation								£ 246.22	£ 66.29					£ 312.51		
Beginners												£ 588.50	£ 98.50	£ 687.00		
Christmas DD 2021										£ 280.00				£ 280.00		
Club Development										£ 53.00	£ 374.50	£ 30.00	£ 117.00	£ 762.50		
Club Kit							£ 27.00	£ 111.50						£ -		
Cross Country		£ 20.00	£ 12.50	£ 25.00	£ 52.00									£ -		
Donations														£ 10.00		
Information Systems														£ -		
Memberships							£ 25.00	£ 1,015.95	£ 355.75	£ 186.85	£ 170.07	£ 219.45	£ 218.50	£ 2,200.76		
Misc		£ 9.19							£ 25.00	£ 25.00				£ 66.48		
Presentation Night																
Summer Solstice														£ 19.00		
Thunder Run			£ 19.00											£ 1,415.75		
Money In	£ 29.19	£ 69.98	£ 69.98	£ 25.00	£ 52.00	£ 125.00	£ 199.50	£ 1,373.67	£ 478.29	£ 1,088.60	£ 1,162.32	£ 645.95	£ 466.50	£ 5,716.00		
Cash Paid Out																
Affiliation (Exp)								£ 404.00						£ 404.00	£ 404.00	Affiliation (Exp)
Beginners											£ 246.67			£ 246.67	£ 65.84	Beginners
Christmas DD 2021												£ 1,000.00		£ 1,000.00	£ 313.00	Christmas DD 2021
Club Development					£ 20.00	£ 20.00	£ 20.00					£ 10.00		£ 50.00	£ 230.00	Club Development
Club Kit			£ 10.00	£ 100.00						£ 1,377.00			£ 510.20	£ 1,987.20	£ 1,224.70	Club Kit
Donation		£ 10.00												£ 10.00	£ 30.00	Donation
Handicap														£ 110.50	£ 110.50	Handicap
Information Systems														£ 158.73	£ 158.73	Information Systems
Memberships								£ 15.00		£ 86.26				£ 75.00	£ 2,125.76	Memberships
Misc							£ 39.00			£ 30.00	£ 15.00	£ 15.00		£ 280.20	£ 213.72	Misc
Presentation Night 2021								£ 194.56	£ 13.80					£ 208.36	£ 208.36	Presentation Night 2021
Summer Solstice		£ 1,010.00												£ 1,010.00	£ 1,029.00	Summer Solstice
Thunder Run														£ 909.27	£ 506.48	Thunder Run
Winter Solstice							£ 576.80				£ 332.47			£ 30.00	£ 30.00	Winter Solstice
Money Out	£ -	£ 1,020.00	£ 830.36	£ 372.47	£ -	£ 20.00	£ 830.36	£ 432.80	£ -	£ 1,493.26	£ 835.34	£ 1,025.00	£ 650.70	£ 6,449.98	£ 773.93	
Sub total (receipts/paid out)	£ 29.19	£ 950.02	£ 950.02	£ 147.47	£ 52.00	£ 105.00	£ 630.86	£ 940.87	£ 478.29	£ 404.66	£ 326.98	£ 379.05	£ 184.20		£ 763.93	
Bank balance	£ 14,248.98	£ 13,298.96	£ 13,298.96	£ 13,151.49	£ 13,203.49	£ 13,308.49	£ 12,677.63	£ 13,618.50	£ 14,096.79	£ 13,692.13	£ 14,019.11	£ 13,640.06	£ 13,455.86			

Monthly Income and Expenses

19/10/2021

Monthly Income and Expenses

Between 01/10/2020 and 30/09/2021

Subcategory	10/2020	11/2020	12/2020	01/2021	02/2021	03/2021	04/2021	05/2021	06/2021	07/2021	08/2021	09/2021	Total
Income													
Beginners (Inc)													
Fee							246.22	66.29					312.51
Total Beginners (Inc)							246.22	66.29					312.51
Christmas Dinner Dance 2021 (Inc)													
Balance											28.50		28.50
Deposit											560.00	98.50	658.50
Total Christmas Dinner Dance 2021 (Inc)											588.50	98.50	687.00
Club Membership													
Membership					25.00			25.00	25.00	25.00	25.00		125.00
Via English Athletics	9.19						1,015.95	330.75	161.85	145.07	194.45	218.50	2,075.76
Total Club Membership	9.19					25.00	1,015.95	355.75	186.85	170.07	219.45	218.50	2,200.76
Error													
Grant			0.00					25.00	-25.00				0.00
Club Development										280.00			280.00
Total Grant										280.00			280.00
Grantham Cup													
Entries		66.48											66.48
Total Grantham Cup		66.48											66.48
Grantham Food Bank (Inc)													
Donation		10.00											10.00
Total Grantham Food Bank (Inc)		10.00											10.00
GRC Summer Solstice 2020													
Refund		-19.00											-19.00
Total GRC Summer Solstice 2020		-19.00											-19.00
Kit (Inc)													
Sales	20.00	12.50	25.00	52.00		27.00	111.50		53.00	374.50	-30.00	117.00	762.50
Total Kit (Inc)	20.00	12.50	25.00	52.00		27.00	111.50		53.00	374.50	-30.00	117.00	762.50
Thunder Run 24						70.00		31.25	500.00	492.75	-65.50	32.50	1,061.00
Balance						77.50			93.75	125.00	-66.50		354.75
Deposit					125.00	147.50		31.25	593.75	617.75	-132.00	32.50	1,415.75
Total Thunder Run 24					125.00	147.50		31.25	593.75	617.75	-132.00	32.50	1,415.75
Total Income	29.19	69.98	25.00	52.00	125.00	199.50	1,373.67	478.29	1,088.60	1,162.32	645.95	466.50	5,716.00

Expenses													
Affiliation													
ARC							254.00						254.00
English Athletics							150.00						150.00
Total Affiliation							404.00						404.00
Beginners (Exp)													
Food										116.75			116.75
T-Shirts										129.92			129.92
Total Beginners (Exp)										246.67			246.67
Christmas Dinner Dance 2021 (Exp)													
Deposit											1,000.00		1,000.00
Total Christmas Dinner Dance 2021 (Exp)											1,000.00		1,000.00
Club Development													
Safeguarding											10.00		10.00
Time 2Listen					20.00	20.00							40.00
Total Club Development					20.00	20.00					10.00		50.00
Club Handicap													
Prizes												63.00	63.00
Club Handicap - Unassigned												47.50	47.50
Total Club Handicap												110.50	110.50
EA Competition License													
Competition License							15.00		30.00	15.00	15.00		75.00
Total EA Competition License							15.00		30.00	15.00	15.00		75.00
Grantham Food Bank (Exp)													
Donation		10.00											10.00
Total Grantham Food Bank (Exp)		10.00											10.00
GRC Summer Solstice 2020 Donation													

19/10/2021

Monthly Income and Expenses

Between 01/10/2020 and 30/09/2021

Subcategory	10/2020	11/2020	12/2020	01/2021	02/2021	03/2021	04/2021	05/2021	06/2021	07/2021	08/2021	09/2021	Total
Donation		1,010.00											1,010.00
Total GRC Summer Solstice 2020 Donation		1,010.00											1,010.00
IT (Exp)													
Hosting									86.26				86.26
Misc			22.08										22.08
SSL License			50.39										50.39
Total IT (Exp)			72.47										158.73
Kit (Exp)													
Fastrax (Hi-Viz)												510.20	510.20
Online Shop			100.00										100.00
Stock													
Total Kit (Exp)			100.00									510.20	1,377.20
Miscellaneous													
Flowers						39.00							39.00
Fuel										14.22			14.22
Generator										215.00			215.00
Misc										11.98			11.98
Total Miscellaneous						39.00				241.20			280.20
Presentation 2021													
Certificates						91.63	13.80						105.43
Envelopes						18.45							18.45
Stamps						84.48							84.48
Total Presentation 2021						194.56	13.80						208.36
Thunder Run 24 (Exp)													
Misc										321.00			321.00
Team of 8						576.80							576.80
Water										11.47			11.47
Total Thunder Run 24 (Exp)						576.80				332.47			909.27
Winter Solstice (Exp)													
UKA License												30.00	30.00
Total Winter Solstice (Exp)												30.00	30.00
Total Expenses		1,020.00	172.47		20.00	830.36	432.80		1,493.26	835.34	1,025.00	650.70	6,479.93
Income less Expenses	29.19	-950.02	-147.47	52.00	105.00	-630.86	940.87	478.29	-404.66	326.98	-379.05	-184.20	-763.93

Grantham Running Club Statement of Affairs For The Year Ended 30th
September 2021

	2020/21		2019/20	
	£	£	£	£
Assets				
Bank Balance	13,456		14,220	
Thunder Run 2020 deferred			1,226	
GRC Summer Solstice 2020	18			
Winter Solstice (Exp)	30			
Christmas Dinner Dance Expenses	1000			
		<u>14,504</u>		<u>15,445</u>
Liabilities				
Christmas Dinner Dance Deposits	687			
Summer Solstice defferred entries	6,414		7,424	
		<u>7,101</u>		<u>7,424</u>
		<u><u>7,403</u></u>		<u><u>8,021</u></u>
Represented By:-				
Reserves B/fwd as at 01.10.20		8,021		10,087
Surplus/(Deficit)		-618		-2,066
Reservers C/fwd as at 30.09.21		<u><u>7,403</u></u>		<u><u>8,021</u></u>
Difference		<u><u>0</u></u>		<u><u>0</u></u>

Membership Secretary Report

Gordon Geach provided a membership secretary report.

Membership Report

Membership total 30/09/2016 - 160

Membership total 30/09/2017 - 181

Membership total 30/09/2018 - 227

Membership total 30/09/2019 - 260

Membership total 30/09/2020 - 208

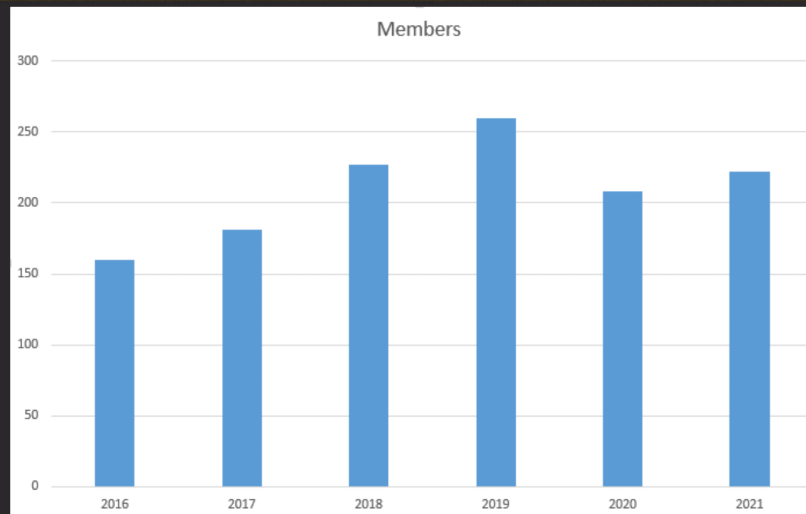
Membership total 30/09/2021 - 222

1st Claim - 213

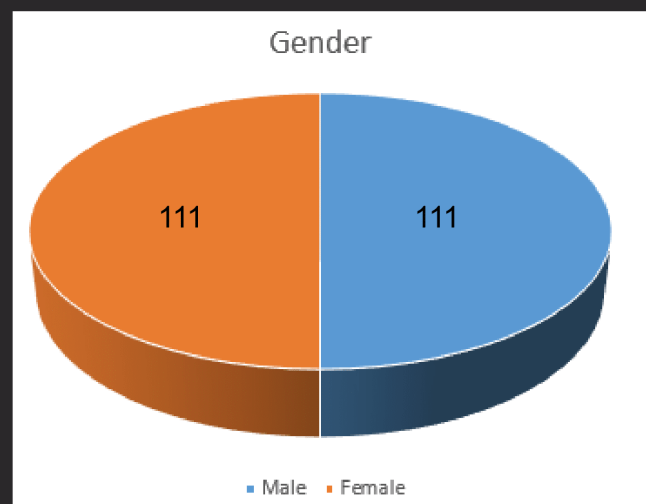
2nd Claim - 9



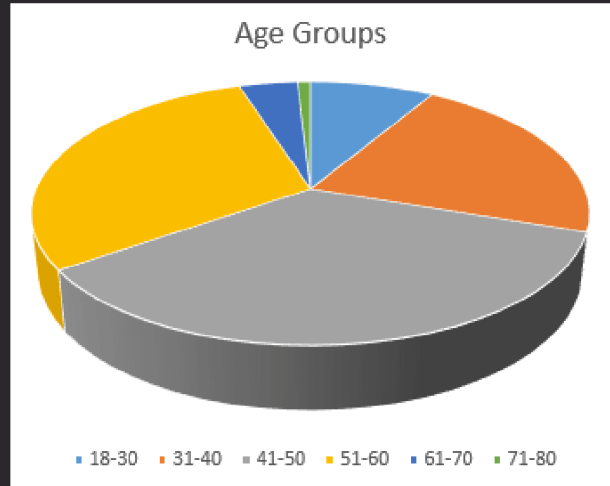
Membership Report



Membership Report



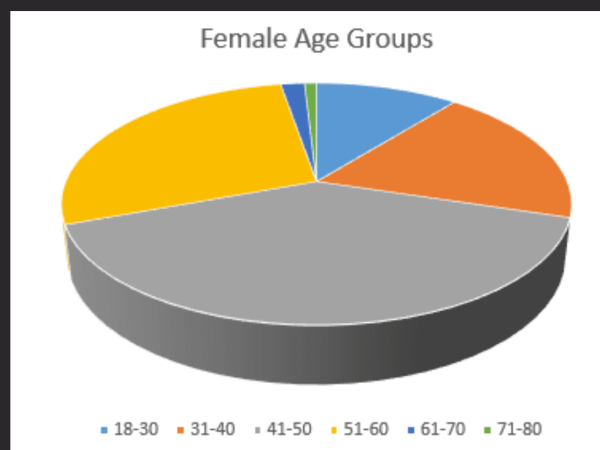
Membership Report



18-30	19
31-40	48
41-50	78
51-60	66
61-70	9
71-80	2



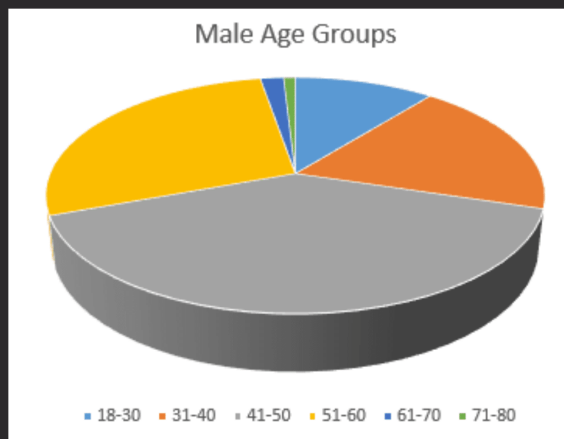
Membership Report



18-30	12
31-40	21
41-50	44
51-60	31
61-70	2
71-80	1



Membership Report



18-30	7
31-40	27
41-50	34
51-60	35
61-70	7
71-80	1



Membership Report

Next year: 2022/23

Club affiliation remains at £150
Individual licenses increase to £16

At the last committee meeting it was decided to absorb the increase this coming membership year, so membership subscriptions will remain at £25



5. Committee of Management elections

Election of Club Officers

Position	Nomination	Nominee	Second	AGM Decision
Chairman	Andrew Pask	Kate Marshall	Kris Blake	Elected
Vice Chairman	Michelle Parczuk	Kate Marshall	Kris Blake	Elected
Treasurer (& Membership Secretary)	Gordon Geach	Kate Marshall	Kris Blake	Elected
Secretary	Darren Harley	Kate Marshall	Kris Blake	Elected

Election of Committee Members

Position	Nomination	Nominee	Second	AGM Decision
Men's Captain	Sam Jepson-Rivers	Andrew Pask	Darren Harley	Elected
Ladies Captain	Sarah High	Kate Marshall	Fraser Marshall	Elected
Men's Vice Captain	Mikey Brain	Aaron Smith	Darren Harley	Elected
Ladies Vice Captain	Vicki Ball	Andrew Pask	Darren Harley	Elected
Kit Officer	Sam Dodwell	Vicki Ball	Gordon Geach	Elected
Social Officer	Jack Dodwell	Sarah High	Michelle Parczuk	Elected
Press Officer	Sylv Hull	Andrew Pask	Sam Jepson-Rivers	Elected
Beginners Group Officer	Kate Marshall	Kris Blake	Fraser Marshall	Elected
Website Officer	Kris Blake	Darren Harley	Kate Marshall	Elected
CWO (Female)	Sarah High			N/A
CWO (Male)	Gordon Geach			N/A
Committee Member	Matthew Atter	Darren Harley	Kate Marshall	Elected
Committee Member	Fraser Marshall	Kate Marshall	Darren Harley	Elected
Committee Member	Penny Hodges	Andrew Pask	Darren Harley	Elected

6. Appointment of the Club Auditor

Ben Mason

7. Any Other Business

Training

There was a general discussion with regards to members changing training habits. This included more members running straight after work, rather than wait for GRC training sessions. The idea of multiple start times for GRC training sessions was muted, and this will be investigated.

It was also noted that there was a general concern that the social side of the club had broken down. It is hoped that a single point for all training runs would help with this, and Kate (Marshall) has emailed the Grantham Tennis Club. A member's survey will also be created, to gauge opinion on training start times and location.

A member present also expressed concerns with regards to members 'block booking' training sessions on RunTogether, which was preventing other members from being able to join these sessions.

The committee agreed to investigate England Athletics regulations, to clarify whether the 1:12 (coach to members) ratio still applies.

Kit

Sam Dowell, Kit Officer, informed those present that he had emailed the kit manufacturer for new samples. It was agreed that members in possession of the new club vests would be either offered a full refund or wait until a replacement was available.

Sam was actioned to email Kukri (current kit supplier) to demand a full refund on the new club vests, replace the 'yellow' vests with new (correct) vests, or the club would take legal action. If a refund was not forthcoming, it was agreed that the club would leave the on-line shop.

Further discussions regarding the kit issues would be included in the next committee meeting.

Christmas Dinner Dance

Gordon informed those present that there are still places available for the 2021 Dinner Dance. Deposits were required, prior to full payment.

Club App

The possibility of a club app would be discussed at the next committee meeting. It was hoped that this would take away some of the reliance the club has on Facebook.

Welfare Officers

It should be noted that the CWOs positions were not nominated or seconded at the AGM itself. These are mandatory positions as far as England Athletics is concerned, so this will need to be addressed.

It was agreed that several Committee members would start the process of becoming Welfare Officers. This will include being DBS checked and undertaking the Safeguarding in Athletics and Time 2 Listen training courses. Kate Marshall, Vicki Ball and Sam Jepson-Rivers will undertake this process.

8. AGM Closure

Thank you to all that have attended – meeting closed.