# Committee Meeting Minutes

**Date**: 5th October 2026
**Attendees**: GRC Committee members
**Time**: 8.15pm
**Location:** Jubilee Church

## 1. Apologies

None.

**Present**: Zoë Wragg, Sarah High, Kate Marshall, Russell Maksymiw, Ros Sadler, Fraser Marshall, Matthew Atter, Sylv Hull, Sam Dodwell, Nicci Whittaker, Russel Whittaker, Cameron Hoggan, Rick Dobbs, Julie Gilbert and Darren Harley.

## 2. Minutes of last meeting

The minutes of the last meeting, held on Monday 24th August 2026, were signed off by the Committee.

## 3. Actions from the last meeting

| Task | Description | Responsible | Status |
|---|---|---|---|
| 1 | Delete Dropbox files that are no longer required. | SHull | Ongoing |

## 4. Finance

Cameron provided the Committee with the following Finance report:

Current: £4,520.25

Liquidity manager: £5,140.77

Reserve: £1,036.70

## 5. Membership

Kate informed the Committee of the latest membership figures.

We have 260 members in total:

4 life members

252 first claim members

4 second claim members.

## 6. Correspondence

Nothing to report.

## 7. Club Welfare

The Committee was informed that there had been 2 accident forms completed. It was agreed that it was the Run Leaders responsibility to fill out this form if there are any falls, accidents, etc. Kate let the Committee know that England Athletics should only be made aware of these incidents if medical attention was required, and not for grazes, etc.

## 8. Club Development

The Committee was informed that two additional members were interested in becoming Run Leaders. Kate agreed to provide them with further information on the process.

Russel informed the Committee that he would be finalising his LiRF qualification on Thursday, and Nicci expressed her wish to be added to the list of ARC Run Leaders.

Ros raised concerns about the size of some training groups and the number of Run Leaders available. She reported that her group had 26 runners with only one Run Leader, and that there had been 45–50 runners across the two 5K groups the previous week.

The Committee agreed that members who had not signed up for a run via RunTogether should not attend expecting to participate. It was agreed that a reminder would be sent to members emphasising the importance of signing up for the appropriate club runs in advance. The Committee also acknowledged the need for additional Run Leaders at some 5K training sessions.

Concerns were also raised about the lack of progression from the 5K training groups to the 10K training groups.

The Committee agreed that more training runs should start from the Mere's Leisure Centre due to concerns about the number of runners parking at the Tennis Club, and the Committee would revisit the possibility of introducing staggered starts, with slower runners setting off first and faster runners starting last.

## 9. Kit

Sam informed the Committee that a new kit order had been placed with Scimitar at a cost of £1,368.90. The order was expected to arrive during the week commencing 16th November.

Sam also presented the Committee with the current kit financial figures:

Kit income: £3,029.50
Kit expenditure: £3,976.10
Refund: £24.00
Run Leader tops: £34.00
Profit/Loss: -£1,001.60

## 10. AOB

AGM

Sylv informed the Committee that she had created a PDF with a description of each Committee role. This would be uploaded to the club website and included in the AGM email comms.

It was agreed that the AGM notification, Committee nominations, etc emails (to all members), would be sent out within the next few days.

**Action**: Darren to send out the AGM emails within the next week.

Kate reaffirmed that she was stepping down as the Membership Secretary.

Sam informed the Committee that he was standing down from his role as Social Secretary but intended to stay on as Kit Officer.

Sarah informed the Committee that she was stepping down from her roles of Ladies Captain and Cross-Country Secretary. The Committee thanked Sarah for all her hard work during the 10+ years on the GRC Committee.

It was agreed that the Cross-Country role could be held separately from the Ladies Captain role and, if required, could be shared by more than one member. It was also agreed that the role could be undertaken by a club member who is not part of the Committee.

Cross-Country fixture

The Committee was informed of the cross-country fixture at Sproxton and that Grantham Athletics Club (GAC) did not have enough volunteers to host the event. GRC had been asked to take the lead in organising the fixture, with further information to be provided by the Lincolnshire Athletics Association (LAA). The possibility of jointly hosting the event was also discussed.

The Committee agreed to explore the option of promoting and hosting the Sproxton cross-country race, subject to receiving further details from the LAA, including dates and timings.

It was noted that greater support from county clubs would benefit the LAA and help ensure the continued viability of the cross-country league.

**Action**: GRC to contact the LAA and Grantham Athletics Club to obtain further details, including dates and timings, before deciding on whether to host the Sproxton cross-country fixture.

Track Sessions

GAC informed the Committee that Monday evening track sessions would soon be available from 7.30pm to 8.30pm, in addition to the existing Wednesday evening session.

It was agreed that the Monday sessions would be advertised as available to GRC members but would not be GRC-led sessions. GAC would be responsible for providing the necessary Run Leaders, coaches, insurance and other arrangements.

Halloween Run

The Committee agreed that this year's Halloween Run would take place on Thursday 29 October, starting from the Grantham Tennis Club. Further details would be confirmed and communicated to all members in due course.

## Date of Next Meeting

It was agreed that the next meeting would be the AGM, to be held on Friday 23rd October.

Meeting Closure.