Committee Meeting Minutes

Date: 9th November 2026
Attendees: GRC Committee members
Time: 8pm
Location: Jubilee Church

1. Apologies

Cameron Hoggan.

Present: Zoë Wragg, Sarah High, Ros Sadler, Matthew Atter, Sylv Hull, Sam Dodwell, Nicci Whittaker, Russel Whittaker, Rick Dobbs, Julie Gilbert, Susan Copping, Darren Harley, Kathleen Gray, Sam Jepson, Holly Wragg, Jaimie Lord and Nick Thorpe.

2. Minutes of last meeting

The minutes of the last meeting, held on Monday 5th October 2026, were signed off by the Committee.

3. Actions from the last meeting

None.

4. Finance

Prior to the meeting, Cameron provided the Committee with the following Finance report:

Current: £3,070.70
Liquidity: £5,149.14
Reserve: £1,037.42

Christmas party:

Income: £2,341.90
Expenses: £2,636.85
Loss: £294.95 (important to note this is not the club subsidising anything, it's just because the event hasn't sold out this year).

5. Membership

The new Membership Secretary, Holly, updated the Committee on the latest membership figures.

The club currently has **261 members** in total, comprising:

- 4 life members
- 252 first claim members
- 5 second claim members.

Sam J raised the subject of life membership and proposed that a club member be awarded this honour at the 2027 Presentation Evening. There were no objections from those present.

Kathleen asked whether all information shared on the club's Facebook group was also posted on the WhatsApp group, and vice versa. She noted that new members had not been announced on either platform recently. Sylv explained that this process should now be automated. It was agreed that Holly would resume the monthly announcements welcoming new members.

The Committee was also asked whether members who leave the club are contacted to establish their reasons for leaving. It was unclear whether this currently takes place, but it was agreed that this would be investigated.

Holly also informed the Committee that Kate Marshall had taken the time to meet with her and go through the Membership Secretary's responsibilities and relevant information. Holly expressed her gratitude to Kate for her help and support.

6. Correspondence

Rick reported that he had received an invite from Grantham Athletic Club to attend their AGM. Rick confirmed he would be attending and agreed to provide the Committee with an update following the meeting.

7. Club Welfare

Nothing to report.

8. Club Development

Rick informed the Committee that, having reviewed Run Together, he had noticed that some members' details were inaccurate. Rick and Holly agreed to review the information and make any necessary corrections.

The Committee was also informed that some members' first aid training was due for renewal. It was agreed that a new training course would need to be organised. Nicci suggested that the Jubilee Church could potentially be used as the venue. Rick agreed to obtain some quotes and compile a list of interested participants.

Action:

Rick to obtain quotes for a first aid training course and compile a list of participants.

9. Kit

Sam presented the Committee with the latest financial figures for the club kit:

Kit income: £296.50
Kit expenditure: £1,368.90
Refund: £0.00
Run Leader tops: £0.00
Profit/Loss: -£1,072.40

Sam also let the Committee know that there are also £90 of orders awaiting payment.

10. AOB

GP Series

Zoë informed the Committee that she was working on finalising the 2027 GP fixtures. The Committee discussed the inclusion of parkruns in the GP calendar, and when these should be scheduled.

It was agreed that the Belton House parkrun would be included, with a date to be considered either towards the end of March or later in the year (November/December).

A date of 9th July 2027 was agreed for the GRC 5K.

The date for the club handicap run date also agreed as 2nd September 2027.

Action: Zoë to look into publishing the 2027 GP agenda in the coming weeks.

Presentation Evening

It was agreed that the Presentation Evening would take place on Saturday 6th February 2027, with the Jubilee Church confirmed as the venue.

A raffle would also be organised as part of the event, and it was suggested that club members could be invited to help choose the charity that would benefit from the proceeds.

The Committee discussed members' PO10 times and agreed that it would ultimately be the responsibility of individual members to ensure their PO10 entries were up to date. It was also agreed that the Committee would send out an appropriate reminder as soon as possible.

Action: Nicci to create a post reminding members that their PO10 entries must be up to date by 31st December 2026, to enable the Committee to extract the data for certificates and trophies.

Cross Country Co-ordinator

With Sarah stepping down from her Cross-Country (XC) duties, the Committee agreed that someone would need to take over the role. Sarah provided a brief description of the responsibilities involved and confirmed that she would be available to offer support. Sam (Jepson) indicated that he might be able to help, and it was agreed that this would be followed up sooner rather than later.

Club Constitution Changes

Sylv informed the Committee that the current appeals procedures required updating, as certain references were missing. It was felt that the appeals process needed to be tightened up, as some of the information was vague and required clarification.

Zoë asked whether England Athletics (EA) provided any templates that could assist with this. However, these appeared to be quite vague, so it was agreed that the club would update and improve the existing document rather than start from scratch.

Rick stated that the process should differ for non-members and members, which the Committee agreed with.

The Committee also agreed that a 'barring list' would be created and stored on Dropbox, where it would be accessible to all Committee members.

A proposal was made that new Committee members could not be proposed or seconded by family members, in order to avoid potential conflicts of interest. The Committee agreed to this proposal.

Action: Sylv to draft an updated appeals procedure document.

Christmas Tree Festival

Sam (Dodwell) informed the Committee about the upcoming Grantham Christmas Tree Festival (25th–29th November) and proposed that the club have a tree this year. The Committee agreed to the proposal and also agreed that the club would make a donation.

It was suggested that members, their children and others could help decorate the tree using decorations, GRC literature, photographs of members running and other club-related items. Sam (Dodwell) also confirmed that he had a spare tree that the club could use.

Social Run

Head Torch Run (Ropsley): The Committee agreed that the next head torch run would take place on Wednesday 25th November at 7pm. Sam (Dodwell) would contact the Green Man to let them know. A social media post would also be created to advertise the run.

Christmas Lights Run

The possibility of organising a food bank collection as part of the Christmas Lights Run, or making a donation to the Passage charity, was discussed.

Club member Hannah Whittaker had also contacted the Committee to ask whether a small group of local refugees (maximum of five) could take part in the Christmas Lights Run. The Committee agreed to this, on the proviso that participants provide their own high-visibility vests. Hannah also agreed to act as an ARC Run Leader to supervise the non-member runners.

Date of Next Meeting

It was agreed that the next meeting would be the AGM, to be held on Monday 11th January 2027.

Meeting Closure.